

# St. Anne/St. Catherine CPC Minutes

## April 23<sup>rd</sup>, 2018

### Attendees

Pastor: Fr. Peter Quinn      Parochial Vicars: Fr. Joe Rossi      Sr. Priest in Residence: Fr. David White

Deacons: Bill Dwyer and Lambert Nieme

Collaborative Pastoral Council (CPC) Members: Wes Baker, Rita Biagioni, Mihran Keoseian, Joe McGann, Francine McGrath, Judy Moodie, Oscar Monarrez, and Jackie Welham.

Ex Officio Members & Others: Peg Hicks, Kathleen MacCarthy, & Tom Fitzpatrick

### CPC Member Regrets

Collaborative Pastoral Council (CPC) Members: Diane Crory, Lisa Dougherty, Valerie Farley

### Location

The April meeting was held at the St. Catherine Rectory.

### Meeting Notes

Dinner and fellowship began at 6:00 PM. The meeting commenced at 7:10 PM with an opening prayer and a reading of the parish mission statements.

Co-chairs Joe McGann and Oscar Monarrez facilitated the remainder of the meeting.

### Open Session

Mr. Tom Fitzpatrick, our Archdiocesan designated Collaborative liaison, attended the meeting. He explained his role which includes bringing our feedback, both positive and negative, back to the RCAB Collaborative Steering Committee and to the Cardinal. CPC members provided Tom with their heartfelt view of how things are going both within our Collaborative and within the overall Archdiocesan effort. The broader feedback was based on the fact that many of our members have contacts within numerous other Collaboratives.

### Executive Session: Introductions and Here and Now

Members were asked to introduce themselves so that Tom Fitzpatrick and Kathleen MacCarthy would gain a better sense of our CPC makeup. Kathleen is a senior at Westford Academy. She is doing an April to mid-May internship with our Collaborative as part of a school project designed to explore possible career options and gain some work experience.

### Meeting Minutes

Members approved the March 2018 Meeting Minutes unanimously.

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### Executive Session: Old Business

#### 1. Periodic Mass Count Publication Update

The CPC members reviewed some preliminary mass attendance data and information at the parish and Collaborative level for the years 2014 – 2017. Some additional data and reconciliation of inconsistencies needs to be done to produce a finished product. This information will provide a verified profile for use in future discussions and decision making.

#### 2. Mechanisms for Parishioner Feedback

At the March meeting CPC members discussed the need to create more formalized mechanisms for obtaining parishioner feedback (both positive and negative). These mechanisms would be in place starting in September 2018. Mihran Keoseian and Jackie Welham volunteered to develop a draft plan for discussion at the June meeting.

Rita Biagioni requested pictures of PPC members for the CPC Directory that she is working on. This Directory will provide PPC member information that is intended as another mechanism to encourage parishioners to contact members to provide feedback (either positive or negative) on: existing Collaborative initiatives, ministries and programs and/or provide input on areas that they feel the Collaborative should focus on either in the near term or future.

#### 3. Alternatives to Address Priest Coverage during Our Pastor's Surgery and Recovery

Fr. Peter is facing back surgery in May followed by a 6 to 8 week recovery period. In effect, this leaves the Collaborative with one full time priest to handle weekend/weekday masses; three nursing homes & Emerson Hospital responsibilities; pastoral home visitations; etc. Fr. David White, our senior priest in residence, can offer some assistance when he feels physically well. We cannot consider him a second priest with unlimited or guaranteed availability; he can only do so much. In addition, there is no guarantee that we will have an SMA priest during the summer.

The CPC discussed possible coverage alternatives. These included trying to find other diocesan priests to provide mass coverage; the use of deacon-led communion services and a possible realignment in the number and times for masses for the late May through August timeframe. No final decision was made. Once Fr. Peter has a firm date for surgery we will explore these alternatives and recommend a course of action.

#### 4. Sample Mission Statement

Father David's group is finalizing a few suggestions that he will present at either the May or June CPC meeting.

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### Executive Session: New Business

#### 1. Mass Coverage for CPC Plan Update to Parishioners

The plan to provide feedback during the first weekend in May was put on hold due to concerns about conflicts with the 1<sup>st</sup> Eucharist ceremonies. After reviewing the calendar for 1<sup>st</sup> Eucharist masses and other events it was decided to provide the feedback on the weekend of June 9<sup>th</sup>/10<sup>th</sup>.

#### 2. Pastoral Plan/Planning: Looking Back to Move Forward

Mihran and Rita provided the most recent draft on where the Collaborative stands in terms of Pastoral Plan Implementation. This material will be shared in written form via the Web and verbal form at every mass on the June 9<sup>th</sup>/10<sup>th</sup> weekend. A Background section outlines how the Plan was developed and the Plan priorities. A second section describes where we are now in terms of implementation. A third section outlines our singular Collaborative focus for the future.

### Final Comments: Fr. Peter / Fr. Joe / Fr. David

Fr. Peter and Fr. Joe thanked the members for their dedication to the Collaborative.

### Closing Prayer

Meeting was closed with a closing prayer led by Deacon Lambert.

The meeting concluded at 9:00 p.m. **The next CPC meeting is on May 21<sup>st</sup> at St. Anne rectory.**